

iPad Loan Agreement

One Apple iPad, charger, and case are being lent to the student and are in good working order. This equipment is the property of Columbus Academy and is being lent to the student for use during the academic school year for educational purposes only. The student's use of the iPad is a privilege, and it is the student's/family's responsibility to properly use and care for this device. Columbus Academy reserves the right to reclaim the iPad at any time.

Responsibilities

You have been issued an iPad to enhance your learning. It is essential that the following guidelines be followed to ensure the safe, responsible, and ethical operation of this device. In order for you to take the iPad, you and your parent must be willing to accept the following responsibilities. Please read and initial below:

	Student	Parent
1. I will follow the Columbus Academy's policies and rules, the Columbus Academy Acceptable Use Policy, as well as local, state, and federal statutes.	1. _____	_____
2. I will report to the school any problems with the iPad. I will not attempt to repair the iPad, nor will I attempt to clean it with anything other than a soft, dry cloth.	2. _____	_____
3. I will not add stickers, labels, tags, or markings of any kind to the iPad.	3. _____	_____
4. I will create an iTunes account, using my school email address, for use only with my school issued iPad.	4. _____	_____
5. I will purchase only school-approved apps through my school use iTunes account and I will install or delete only school-approved apps on the iPad.	5. _____	_____
6. I agree that Columbus Academy faculty can check my school use iTunes account app purchase history at any time.	6. _____	_____
7. I will maintain the current privileges and capabilities of the iPad user account.	7. _____	_____
8. I will charge the iPad battery nightly.	8. _____	_____
9. I will not lend the iPad to anyone, not even my friends or family members; it will stay in my possession at all times.	9. _____	_____
10. I will bring the iPad to school every day.	10. _____	_____
11. I will return the iPad when requested or upon withdrawal from Columbus Academy.	11. _____	_____
12. I agree to pay the cost to replace the iPad or any accessories if it is lost, broken, or stolen. The actual cost to replace or repair the iPad will be determined by the school and charged to my student account.	12. _____	_____

Please have all parties sign and date below:

Student Name _____

Student Signature _____

Date _____

Parent/Guardian Name _____

Parent/Guardian Signature _____

Date _____