

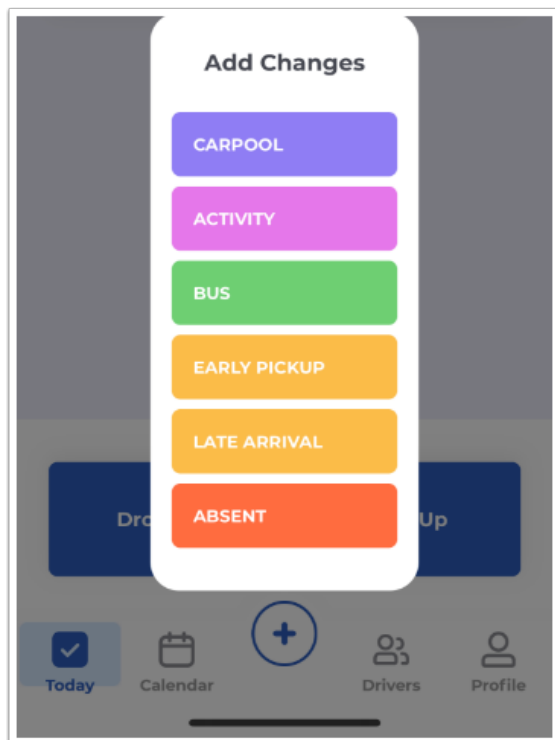
Add or Remove Arrival & Dismissal Changes

Parents can report carpool changes, activity attendance, bus ridership, early pickup and late arrivals, and absences via the SchoolPass App. If you'd like to add or remove a change to student dismissal plans, please follow the steps below.

Add Arrival & Dismissal Changes

Log into the SchoolPass App and click Calendar to view existing dismissal changes.

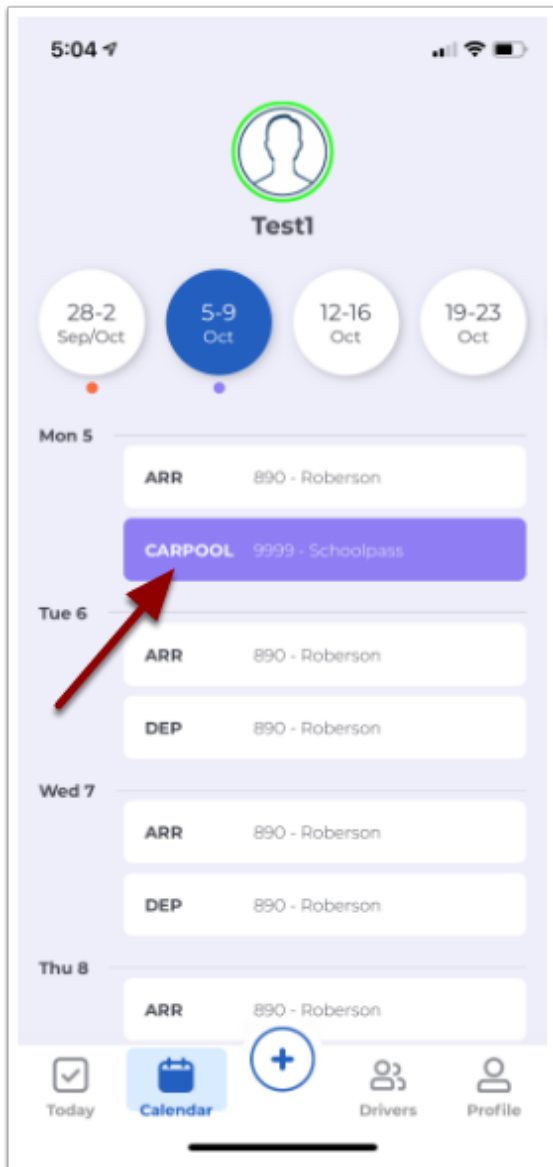
Press the Plus + sign on the bottom navigation to open the Add Changes window. Choose your preferred arrival or dismissal change to continue.



Remove Arrival & Dismissal Changes

Click Calendar at the bottom of the app and select which child you'd like to delete a change for by scrolling to the left and right at the top of the Calendar screen.

Find the week and day you'd like to remove an arrival & dismissal change for, and press the color block on the screen to open that arrival or dismissal change.



Scroll to the bottom and press Delete Change to confirm removal of this change. Your school will be notified as well as any relevant parties (i.e. in the event of a carpool).

