

Hello Academy Families,

Welcome to [Summer Experience 2022](#)! You are receiving this email because you are a current Columbus Academy family and are eligible for SE22 priority registration opening tomorrow, Wednesday, February 2nd from 9am-midnight. Please carefully review the following details and instructions:

Online Registration

Registration is available online only through our CampBrain system. Returning families will use their existing login credentials to sign-in while new families will use the “New User Sign Up” to create an account. If you are a current Columbus Academy academic year family, you can use your Columbus Academy mySchoolApp login. Please look for the “Login using Columbus Academy mySchoolApp” button on the sign-in page. If you would prefer a separate login, you may use the new user sign-up option if you did not create one the previous year. Please note you will not be able to create an account until registration opens. If you are new to our online registration or would just like a refresher of what the process looks like, check out the video tutorial or step-by-step instructions below.

[Click here to view Online Registration Tutorial Video](#)

[Click here to view Step-by-Step Registration Instructions](#)

Waiting Lists

Please be aware that we do have programs that have met their maximums and are showing as waitlisted. All programs have an enrollment maximum to follow safety protocols. For 2022, most camps have a maximum of 15 students. If you should find yourself waitlisted, please do go ahead and register for a second or third choice as waitlists tend to shift from February-May. Thank you for your patience and understanding throughout this process.

Once a program fills, a waitlist for that program begins through the online registration system. There is no course fee required to register for a waitlist. You will be notified via email if a space becomes available in your waitlisted class. You will have 24 hours to accept the open spot and make payment arrangements including the \$20 registration fee if not already paid. Once the 24-hour window has expired, we will move to the next person on the waitlist.

High Volume of Registrations

We are anticipating a high volume of registrations on opening day. There is a limit to the number of individuals that can be registering on the site at the same time. Our provider has a “Throttle” feature that will automatically be activated. This ensures that the individuals who are currently working on their registrations will have a fast and error free experience. To learn more about the CampBrain Throttle and what messages you may see and what to do, please read [this document](#) provided by CampBrain.

Tips & Tricks

If you experience an issue where you cannot complete your submission (something is not working), try a different browser or a different device. For example, if one device is not allowing you to access the registration portal or the payment options, please switch to another device. We have received feedback that some people using a work issued device are blocked access to certain actions.

Priority Registration Link

Please find the CA current families priority registration link below. This link will not be active until tomorrow, February 2nd from 9am-midnight. Please also note you will not be able to create an account until registration opens.

This is a unique link for Academy families only. PLEASE DO NOT SHARE THIS LINK.

[CLICK HERE TO BEGIN PRIORITY REGISTRATION](#)

Please note this link is not active until registration opens.

Questions? Please contact us at Summer_Experience@columbusacademy.org or 614-509-2267.