Employee Illness Communication Flow

Employee calls out sick/ fails health screening

Division Head/Supervisor reports absence to nurses

Nurses communicate with employee to determine if quarantine/doctor referral needs to occur

YES

Does doctor require a quarantine?

YES

10-day quarantine, contact tracing, notify facilities and Division Head/Supervisor

NO

Ask for follow up by employee should they experience any COVID-19 symptoms

NO

Know the symptoms of COVID-19, which can include the following:

- Cough
- Shortness of breath or difficulty breathing
- Fever or chills
- Muscle or body aches
- New loss of taste or smell
- Vomiting or diarrhea

Emergency Warning Signs of COVID-19

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion
- Inability to wake or stay awake
- Bluish lips or face

This list is not all possible symptoms. Please call your healthcare provider for any other symptoms that are severe or concerning to you.

[Source: Centers for Disease Control & Prevention (CDC)]