Middle School Computer Science Teacher  
(long-term substitute)

The School: Founded in 1911, Columbus Academy is a coeducational college preparatory day school of over 1,100 students age 3 through grade 12 located on a 231-acre campus in Gahanna, Ohio. Student programs are organized into three divisions: Lower School (Age 3-Grade 5), Middle School (Grades 6-8) and Upper School (Grades 9-12). The school offers a vigorous academic program as part of its mission to educate the whole child – mind, body and character. Columbus Academy faculty and staff members are expected to be continuous learners in their fields, to engage in caring and cooperative partnerships with colleagues and parents, to have a demonstrated commitment to the values of equity and inclusion, and to help each student reach his or her full potential.

The Position: Columbus Academy seeks a long-term substitute teacher for Middle School Computer Science and as an assistant in the school’s technology department with responsibilities to begin immediately.

Qualifications (preferred candidates will possess the following qualifications):
- Bachelor’s degree or higher in mathematics and/or computer science
- Previous teaching experience in computer science
- Familiarity with Google Suite, iMovie, Code.org, Scratch, Hopscotch, Swift and Spheros
- Background in computer science is preferred

Position Expectations (the individual selected to this position will be expected to carry out the following responsibilities):
- Teach Technology and Coding classes, which meet regularly but not necessarily daily, in each grade level in Middle School
- Assume a share of supervisory responsibilities expected of all middle school faculty members
- Provide periodic updates to parents about student progress, via both written reports and in-person/Zoom conferences
- Support students and faculty in the use of technology tools
- Hold students accountable for the school’s standards of behavior
- Work with others in the school community to support each student’s emotional well-being

Physical Conditions (candidates must be able to manage the following conditions):
- Classroom environment
- Mobility around school buildings and on different floors (handicap accessible)
- Repetitive motion (use of a computer keyboard)
- Periodic need to move light furniture, hang visuals, carry objects (no more than 40 pounds), etc.
- A non-smoking environment
Legal Requirements: All Columbus Academy employees must pass required criminal records checks. Where appropriate, individuals will also be required to provide proof of academic credentials.


Columbus Academy believes strongly in the principles of diversity, equity and inclusion. We seek to identify and hire a greater number of faculty of color to serve as role models for all students. We strive to foster a diverse campus community, which recognizes the value of all persons regardless of religion, race, ethnicity, gender, sexual orientation, disability or socioeconomic background.