



AFTER SCHOOL ACTIVITIES (ASA) ONLINE REGISTRATION STEPS

1. Go to www.columbusacademy.org
2. From the menu bar, select *School Life*, followed by *Parent Resource Page*
3. Click *My BackPack Login*
4. Login using your credentials
5. Click *Summer Experience/ ASA registration*, followed by *After School Activities (ASA) REGISTRATION*
6. Complete student information, then select classes
7. Click *Submit*

Please Note: Payment is not required to be submitted with online registration. ASA program fees will be charged to the student's school account. Charges will appear on monthly billing statements, and payment can be made upon receipt. You may also make an ASA-specific payment in My BackPack at your convenience- please allow 24-72 hours after submitting your registration for charges to appear on your account.

If you have questions or need assistance, please contact the Special Programs office at programs@columbusacademy.org or 614.509.2267.