



2011-2012 Volunteer Interest Form

“When parents are involved in their children's education, kids do better in school”
-National Education Association

The Parent's Association of Columbus Academy (PACA) strives to build community, to contribute to school spirit, to sponsor fun events and to raise funds that directly benefit our children. Whether you volunteer on a one-time basis or commit to an ongoing program, your gifts of talent and time to the Columbus Academy are appreciated. To express an interest in volunteering, please complete this form and return it as soon as possible to the PACA Volunteer Coordinator, Shannan Dankworth (7574 Fenway Road, New Albany, OH 43054), or to Columbus Academy (4300 Cherry Bottom Rd., Gahanna, OH 43230). For more information, please contact Shannan at srdankworth@gmail.com.

Parent name(s):
E-mail contact(s):
Phone contact(s):
2011-2012 academic year grade(s) of your child(ren):

Please check all projects for which you are interested in helping. This is a double-sided form. By indicating your interest, you are not committed to the project. However, you will be contacted regarding available assignments and volunteer shifts by each chairperson. Note: there are several other volunteer jobs such as Lower School Lunch Bunch, Science and Art assistants. Parents will be contacted directly by the faculty organizing these projects.

GENERAL VOLUNTEER OPPORTUNITIES

- PACA Grade, Room and Advisory Parents (assigned by each Division prior to school year):
Library Volunteers:
Spring Gala April 21, 2012
Teacher Appreciation (provide snacks for faculty, dates to be determined, and/or bake cookies in December for faculty and staff):
Charlie David Dinner (Athletics Dept. fundraiser prior to Homecoming football game October 2011):
Development Office:
Service Projects:



- _____ Fall Clothing Drive (organize donated clothing and toys for sponsored families) 11/7-11/11/11
- _____ Service Days (transport upper school students to/from project locations off Campus) 9/16/11
- _____ Apple Picking (All School) 9/18/11. Rain Date 10/16/11
- _____ Upper School Blood Drive: 1/18/12
- _____ Earth Day 3/4/12

- **Admissions:**
 - _____ Open House Volunteer (lower school parents provide tours at annual event,
 - _____ Parent Ambassador (phone prospective CA families in January 2012 or on an as-needed basis)
 - _____ Host Family (assigned to contact and provide information to a new CA family)
- **Viking Corner** (school store—logo apparel and merchandise):
 - _____ Sports Team Coordinator (meet with sports team parents and assist with any team orders)
 - _____ General Volunteer (please select—a.m or p.m)
 - _____ Volunteer Coordinator (organize volunteers for events and weekly volunteers for the store)
 - _____ Special Events Coordinator (plan and staff special events for football games, teacher conferences, etc)
- **Book Fair** (annual fundraiser—Fall 2011):
 - _____ Planning Committee
 - _____ Fair Volunteer (select one or more—setup, teardown, cashier, assist students, general)
- **PACA Talent Show February 25, 2012** (evening fundraiser with talented parents and faculty on stage):
 - _____ Planning Committee
- **Clothing Exchange/ Lost & Found:**
 - _____ General Volunteer (sort donated dress code, lost & found items—flexible shifts, as needed)
 - _____ Coordinator needed to oversee clothing exchange and work with volunteers

LOWER SCHOOL VOLUNTEER OPPORTUNITIES

- **Lower School Publishing Center:**
 - _____ General Volunteer (assemble and bind teacher materials and finished student projects)
- **Lower School “Lunch Bunch” Coordinator:**
 - _____ Coordinator (work with LS office to solicit and schedule parent assistance at lunch)
- **Lower School Fair** (community spirit project scheduled for Spring 2012):
 - _____ Planning Committee
 - _____ Fair Volunteering
- **Lower School Music Programs:**
 - _____ General Volunteer (assist with grade-level music programs, as needed)

MIDDLE/UPPER SCHOOL VOLUNTEER OPPORTUNITIES

- **Athletics** (grades 7-12):
 - _____ Team Parent—specify team(s): _____
 - _____ Concessions—specify team(s): _____
 - _____ Athletic Program Committee
- **Theatre / Music:**
 - _____ Middle school (select one or more—make-up/hair, costumes, cast party, general volunteer)
 - _____ Middle school (select one or more—band/ Choir/ Strings refreshment set-up)
 - _____ Upper school (select one or more—make-up/hair, costumes, cast party, general volunteer)
 - _____ Upper school (select one or more—band/ Choir/ Strings refreshment set-up)