

Parents' Association of

paca@columbusacademy.org
www.columbusacademy.org



The Columbus Academy

4300 Cherry Bottom Road
Gahanna, Ohio 43230

August 18, 2011

Dear Columbus Academy Parents and Guardians,

On behalf of the Board of Directors of the Parents' Association of Columbus Academy (PACA), we welcome you back to school. We are honored to serve you as co-Presidents this year and look forward to continuing the tradition of excellence fostered by all PACA volunteers who have come before us. Our volunteer teams have been hard at work during the summer and are excited to share with you our plans for this coming academic year.

Co-President-Elect Kevin Dubenion unveiled this year's theme, **STAND UP!**, at our first official 2011-12 PACA Board meeting last June. Stand Up is an initiative that recruits/supports/encourages our parent community to engage in all things Academy. No effort/commitment/assistance is too small. Stand Up encourages dialogue and open communication across all grade levels and invites all of us to stand up with our administration, parents, friends, alumni and the community at large to continue our quest for what is best in all facets of the Academy community. This focus will help drive our efforts in community-building, fundraising and parent education and demonstrates our support of the school's Ethics and Character program.

We invite you to join us at our first PACA meeting on **August 31 from 8:00-9:30am** in the Dining Hall featuring our Headmaster John Mackenzie, as well as Ethics and Character Coordinator Tim Leet who will speak on Columbus Academy's Ethics and Character Program. After this first meeting, the PACA General Meetings will be held on **November 2, January 4, February 1, March 7 and May 2** from 8-9am. The **October 6** and **April 4** meetings will be open business meetings focusing on committee reports and advancement of our Strategic Plan. You will find our full calendar of events listed below. Please also refer to the school's on-line calendar and our new PACA website: www.VikingParents.com. This website will serve to communicate details about all of our PACA events and will house meeting notices, minutes, relevant documents and the availability to sign up to volunteer on-line. Be sure to also check out the Viking Corner's new Facebook page at www.facebook.com/VikingCorner.

Our first major parent education event will be on **October 12 at 7 p.m.** in the school theater, featuring Paula Mirk of the Institute of Global Ethics, speaking on the topic of ethical literacy. Other major community events; Charlie David dinner on **October 14**, PACA Talent Show on **February 25** and Spring Gala on **April 21**, provide fun opportunities to get together while raising funds to support our school.

Attached to this letter you will also find a complete list of the PACA Board of Directors, and a Volunteer Form for the upcoming year. Please take a look at the available volunteer opportunities and “Stand Up” with us. This form, once completed, can be returned to the school office or to our Volunteer Coordinator, Shannan Dankworth. If you wish, you may also volunteer through our online form at www.VikingParents.com

We thank in advance all of our volunteers for their dedication and efforts and invite all Columbus Academy parents to join us in making this a successful and impactful year.

Sincerely,

Cathy Falkenberg, P’ 9th Grade
 PACA Co-President 2011-12
President.PACA@gmail.com

Kristin Sabgir P’ 4th & 6th Grade
 PACA Co-President 2011-12
President.PACA@gmail.com

2011-2012 PACA Calendar

PACA Meetings 8-9am in the Dining Hall

PACA Events

Aug. 31 John Mackenzie & Tim Leet; Intro to Ethical Literacy Program (8-9:30am)
Oct. 6 Open Business Meeting
Nov. 2 Arts & Athletics
Jan. 4 Focus on Diversity PACA/MOSAIC
Feb 1. Junior Speeches-Schoedinger Theater
Mar 7 Columbus Academy Board of Trustees
Apr. 4 Open Business Meeting
May 2 Year End Celebration & Annual Meeting

Parent Education Events

Sept 20 & 21 Digital Citizenship
Oct. 12 Paula Mirk, Institute for Global Ethics
Jan 17 & 18 Norman Shub, Beyond Right & Wrong

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|----------------------------------|-----------------------------------|
| Pre-Clothing Drive* | Sept. 6-9 & Sept 12-15 |
| Upper School Service Day* | Sept. 16 |
| Apple Picking * | Sept 18 (10/16 Raindate) |
| Centennial Celebration | Sept. 26 |
| Charlie David Dinner | Oct. 14 |
| Fall Canned Food Drive | Oct. 24-Oct. 28 |
| Book Fair | TBD |
| Clothing Drive* | Nov 7-11 |
| PACA Talent Show | Feb. 25 |
| Earth Day Celebration* | Mar 4 |
| Spring Gala | Apr. 21 |

***Service Board activities supported by PACA**



2011-2012 PACA BOARD of DIRECTORS

| POSITION | NAME |
|------------------------|-------------------|
| Co-President | Kristin Sabgir |
| Co-President | Cathy Falkenberg |
| President-Elect | Blythe Brown |
| President-Elect | Kevin Dubenion |
| Treasurer | Heather Geiger |
| Treasurer-Elect | Debbie Kohman |
| Secretary/PR | Jane Yakam |
| Secretary/PR | Molly Carlin |
| LS Mother | Amelia Jeffers |
| LS Father | Garnett Johnson |
| MS Mother | Mary Kennedy |
| MS Father | Will Kenworthy |
| US Mother | Nancy Hughes |
| US Father | Tony Cea |
| Athletic Program | Kevin Dubenion |
| Arts/Talent Show | Courtney Bosca |
| Book Fair | Susan Kahle |
| Centennial Party | Leanne Keith |
| | Sarah Klingbeil |
| Charlie David | Jeff Jeffers |
| | Ron Boeckman |
| Faculty Recognition LS | Tricia Seline |
| | MS Kandi Dach |
| | US Valerie Roger |
| New Parent Liaison US | Leslie Dahl |
| | Fredda Smallridge |
| New Parent Liaison MS | Greg Munster |
| New Parent Liaison LS | Jennifer Butler |
| Parent Education | Susan Levine |
| Parent Education Elect | Jan Anasis |
| Senior Party | Laura Terveer |
| Service Board | Karen Skilken |
| | Rebecca Shocket |
| Service Board Elect | Shobha Koushik |
| Viking Corner | Cathy Aronowitz |
| | Kathy Turner |
| | Shannan |
| Volunteer Coordinator | Dankworth |
| SEED | Joyce Simson |
| Spring Gala | Ronda Hobart |



2011-2012 Volunteer Interest Form

“When parents are involved in their children's education, kids do better in school”
-National Education Association

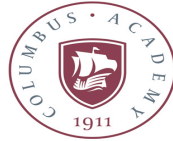
The Parent's Association of Columbus Academy (PACA) strives to build community, to contribute to school spirit, to sponsor fun events and to raise funds that directly benefit our children. Whether you volunteer on a one-time basis or commit to an ongoing program, your gifts of talent and time to the Columbus Academy are appreciated. To express an interest in volunteering, please complete this form and return it as soon as possible to the PACA Volunteer Coordinator, Shannan Dankworth (7574 Fenway Road, New Albany, OH 43054), or to Columbus Academy (4300 Cherry Bottom Rd., Gahanna, OH 43230). For more information, please contact Shannan at srdankworth@gmail.com.

Parent name(s):
E-mail contact(s):
Phone contact(s):
2011-2012 academic year grade(s) of your child(ren):

Please check all projects for which you are interested in helping. This is a double-sided form. By indicating your interest, you are not committed to the project. However, you will be contacted regarding available assignments and volunteer shifts by each chairperson. Note: there are several other volunteer jobs such as Lower School Lunch Bunch, Science and Art assistants. Parents will be contacted directly by the faculty organizing these projects.

GENERAL VOLUNTEER OPPORTUNITIES

- PACA Grade, Room and Advisory Parents (assigned by each Division prior to school year):
Library Volunteers:
Spring Gala April 21, 2012
Teacher Appreciation
Charlie David Dinner
Development Office:
Service Projects:



- _____ Fall Clothing Drive (organize donated clothing and toys for sponsored families) 11/7-11/11/11
- _____ Service Days (transport upper school students to/from project locations off Campus) 9/16/11
- _____ Apple Picking (All School) 9/18/11. Rain Date 10/16/11
- _____ Upper School Blood Drive: 1/18/12
- _____ Earth Day 3/4/12

- **Admissions:**
 - _____ Open House Volunteer (lower school parents provide tours at annual event,)
 - _____ Parent Ambassador (phone prospective CA families in January 2012 or on an as-needed basis)
 - _____ Host Family (assigned to contact and provide information to a new CA family)

- **Viking Corner** (school store—logo apparel and merchandise):
 - _____ Sports Team Coordinator (meet with sports team parents and assist with any team orders)
 - _____ General Volunteer (please select—a.m or p.m)
 - _____ Volunteer Coordinator (organize volunteers for events and weekly volunteers for the store)
 - _____ Special Events Coordinator (plan and staff special events for football games, teacher conferences, etc)

- **Book Fair** (annual fundraiser—Fall 2011):
 - _____ Planning Committee
 - _____ Fair Volunteer (select one or more—setup, teardown, cashier, assist students, general)

- **PACA Talent Show February 25, 2012** (evening fundraiser with talented parents and faculty on stage):
 - _____ Planning Committee

- **Clothing Exchange/ Lost & Found:**
 - _____ General Volunteer (sort donated dress code, lost & found items—flexible shifts, as needed)
 - _____ Coordinator needed to oversee clothing exchange and work with volunteers

LOWER SCHOOL VOLUNTEER OPPORTUNITIES

- **Lower School Publishing Center:**
 - _____ General Volunteer (assemble and bind teacher materials and finished student projects)

- **Lower School “Lunch Bunch” Coordinator:**
 - _____ Coordinator (work with LS office to solicit and schedule parent assistance at lunch)

- **Lower School Fair** (community spirit project scheduled for Spring 2012):
 - _____ Planning Committee
 - _____ Fair Volunteering

- **Lower School Music Programs:**
 - _____ General Volunteer (assist with grade-level music programs, as needed)

MIDDLE/UPPER SCHOOL VOLUNTEER OPPORTUNITIES

- **Athletics** (grades 7-12):
 - _____ Team Parent—specify team(s): _____
 - _____ Concessions—specify team(s): _____
 - _____ Athletic Program Committee

- **Theatre / Music:**
 - _____ Middle school (select one or more—make-up/hair, costumes, cast party, general volunteer)
 - _____ Middle school (select one or more—band/ Choir/ Strings refreshment set-up)
 - _____ Upper school (select one or more—make-up/hair, costumes, cast party, general volunteer)
 - _____ Upper school (select one or more—band/ Choir/ Strings refreshment set-up)