

Required for Upper School Students: Columbus Metropolitan Library Card Application

Dear Parents,

In an effort to expand the research resources for our students, we now require each student to have a library card for the Columbus Metropolitan Library. In addition to the ability to check out books, the library card will allow our students access to additional subscription databases for their research.

Please complete and sign the application below for your child. Applications can be returned to the Upper School Library and we will see that the cards are processed. If your child has a card, please note that on this form.

We look forward to a great school year!

Columbus Metropolitan Library

APPLICATION FOR LIBRARY CARD

This application is a contract, so read it carefully. APPLICANT MUST PRESENT PHOTO IDENTIFICATION AND CURRENT ADDRESS VERIFICATION. Minors (those age 17 and under) must have the signature of a parent or guardian on the application and present identification with parent's or guardian's name and current address. **Be sure to complete both sides of the form.**

APPLICANT INFORMATION, PLEASE PRINT:

NAME: _____
LAST FIRST MIDDLE

ADDRESS: _____
APT. # CITY STATE ZIP

BIRTHDATE _____ My age is 18 or over 12-17 Under 12
MM/DD/YYYY

E-MAIL ADDRESS _____ HOME PHONE NUMBER _____
AREA CODE

Parent/Guardian name for applicants age 17 and under:

NAME: _____
LAST FIRST MIDDLE

LAST FIRST MIDDLE

BORROWER'S AGREEMENT

I will:

- Be financially responsible for material borrowed with this card.
- Inform the library if my residence or e-mail address changes.
- Monitor the material my child selects and checks out on this card.
- Pay all fines/charges for the late return, loss of or damage to all material borrowed on this card.
- Report a lost/stolen card immediately; I am solely responsible for lost/stolen items on my card until I report it lost/stolen.

The library will:

- Hold parent/guardian solely responsible for ensuring material borrowed by their child/ward is appropriate. The library's collection serves a wide diversity of customers and therefore contains material some feel is inappropriate.
- Hold parent/guardian of a minor (those age 17 and under) responsible for fines/charges for late return of or damage to material borrowed with this card until the card expires.

Parent/Guardian Movie Consent

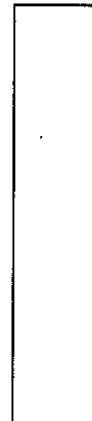
This card can be used to check out any materials in the library's collection. I wish to restrict my child's access as indicated:

- My child can borrow any movies in the library's collection except those rated "R".

My signature indicates acceptance of the terms outlined above.

Signature of applicant, or parent/guardian for applicants age 17 and under _____ Date _____

Staff Use



barcode

location _____ staff initials _____

