

## Instructions for Using Columbus Academy's Flickr Site

To view a list of Academy's photo galleries, go to:

<http://www.flickr.com/photos/columbusacademy/sets/>

Click on the name of a gallery, or "set" as Flickr calls them, to see thumbnails for all the images within that gallery.

When you click on the thumbnail of any photo, it shows you an enlarged version of that image.

Look for the "Actions" tab right above the upper left edge of the image. If you click on it, a dropdown menu gives you the option of "Order prints and more"...

Or, if you want to download the image, select "View all sizes", choose "Original" and then click "Download the Original size of this photo" to place it somewhere on your computer.

**PLEASE NOTE:** If you are entering a gallery through the slideshow feature (which is used as the link in Viking Voice newsletters), you will first have to exit the slideshow by dragging your mouse to the upper left corner until you see "Back to your (gallery name) set" which you should click on and then follow the directions above.

If you have any questions or problems, please email

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